

4 Lark Close  
Wragby  
Market Rasen  
LN8 5BB

9<sup>th</sup> May 2020

To The Chairman  
Greetwell Parish Council

As per your request, I have carried out the Year End Internal Audit of the Council accounts to 31<sup>st</sup> March 2020.

From the checks that I have performed and from the information that I have seen, I can conclude that the accounts have been maintained to the highest of standards and I thank the Clerk for her careful attention to the accounts and the time she has taken to produce them.

I have looked at bank statements and reconciliations, income and expenditure, invoices, payments, chequebooks, fixed asset register, risk assessments, VAT returns, salaries and PAYE returns as well as the minutes of the meetings.

I have completed and signed the Internal Auditor page in the Annual Governance and Accountability Return.

If you have any questions then please do not hesitate to contact me.

Yours Sincerely

Bridget Solly  
Internal Auditor