

DRAFT MINUTES OF THE MEETING OF GREETWELL PARISH COUNCIL HELD AT 7.30PM ON MONDAY 7 SEPTEMBER 2026 IN THE SUDBROOKE VILLAGE HALL.

PRESENT: Councillors – John Taylor (Chairman), Mrs Sarah Bates (Vice Chair), Mrs Carolyn Bradbury, Mike Taylor, Chris Thatcher
Mrs Christine Myers – Clerk

57 – 26/27 PARISHIONERS ITEMS

None.

58 – 26/27 CO-OPTION OF COUNCILLOR

No applications received. Adverts were in all the noticeboards and on the parish website.

59 – 26/27 TO RECEIVE APOLOGIES AND REASONS GIVEN

Councillor Ms Sue Pullen, County Councillor Trevor Bridgwood,
District Councillor Maureen Palmer

Reasons given accepted unanimously Resolved.

60 – 26/27 DRAFT MINUTES OF MEETING HELD ON 6 JULY 2026 TO BE APPROVED AND SIGNED AS MINUTES

61 – 26/27 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEMS ON THE AGENDA

None declared.

That the minutes be signed as a true record proposed by Councillor Mrs Sarah Bates, seconded by Councillor John Taylor and Resolved.

62 – 26/27 CORRESPONDENCE AND REPORTS RECEIVED SINCE LAST MEETING
* SENT TO RESIDENT'S EMAIL LIST

A Correspondence:-

23.7.2026 – WLDC Parish News
*28.7.2026 - LCC Town and Parish News
3.8.2026 – Highways News
7.8.2026 - Latest news from the ICO
*14.8.2026- Temporary traffic restriction notice - 1 – 3 September 2026
19.8.2026 - Offer from LCC of winter salt bag
*28.8.2026 – WLDC Parish News
2.9.2026 – LALC – Notification of NALC Pay Award for Clerks wef 1.4.2026

It was agreed that the local garage be approached regarding the offer of winter salt for storage and use for the benefit of residents access to the shop.

B Siting/purchase of seats – update re permission, price, grants, siting – Permission had been granted for the siting of the seats – one between Ramper Farm and the cottages on the A158 and the second on the footpath of the LEB, within Greetwell parish, overlooking the fields.

Costs of seats and anchor kits - £1047.00
Removal from delivery point and fitting - £400.00

Application for grant assistance had been made to WLDC from the District Councillors community fund - £400.00 offered from District Councillor Maureen Palmer and £600.00 from District Councillor Trevor Bridgwood.

Cils monies being held to be used towards cost - £136.65

Remainder of £310.35 to be taken from Parish Enhancement funds.

The above Resolved unanimously.

C Fence at The Chase bordering the bank of the LEB – update re ownership from WLDC and to agree way forward with condition of the fence, ensuring area is safe – Reply from WLDC ‘ We don’t hold information on ownership – that would be HM Land Registry. WLDC were not the local planning Authority for the Eastern Bypass (LEB). The applications were dealt with by the County Council as “County Matters”. If the fence was erected as a requirement of the LEB planning permission, LCC’s planning section may be able to assist, but it is not something which WLDC, has any information on.’

Upon advice from the Play Equipment Inspector, the Clerk had investigated, the possibility of the erection of a V mesh fence to be erected alongside the current wooden structure, thus securing the site, and presented this suggestion to the Parish Council. County Councillor Trevor Bridgwood had advised that funds were available from LCC and he would support a grant application for such a fence.

It was felt that ownership of the boundary should be sought through HM Land Registry and the Clerk would pursue.

The Clerk was also instructed to obtain quotations for the V mesh fence.

63 – 26/27 PLANNING

Application - WL/2026/00739 - Annexe at 54 Wragby Road East, North Greetwell, LN2 4QY – The following comments to be forwarded to the WLDC Planning department unanimously Resolved.

‘Greetwell Parish Council discussed this planning application at its meeting on 7th September.

It is noted that on this application one of the rooms previously marked as a bedroom is now a dressing room - this does not change the outline of the building.

Due to the close proximity to the neighbouring property, there are extreme concerns regarding the driveway arrangements and the turning of vehicles. Even though there appears to have been some amendments made on the plan the site appears to remain unaltered. The turning provision is two car widths square which it is not considered adequate for vehicles reversing out of the driveway onto the footpath and the very busy main A158 coast road.

The building line of this annexe does not stream with the other properties in that location.’

64 – 26/27 TO RECEIVE THE ANNUAL ROSPA PLAY EQUIPMENT INSPECTION REPORT AND INSTIGATE ANY ACTION REQUIRED

The report had been received and circulated to all members. The Play Equipment Inspector had looked through the report and advised that there was only minor work required. That he be authorised to carry out this work proposed by Councillor John Taylor, seconded by Councillor Mike Taylor and resolved.

65 – 26/27 TO APPOINT PERSON FOR WEEKLY VISUAL INSPECTIONS AT THE CHASE

Due to Councillor Mike Taylor not currently being able to carry out weekly inspections it was agreed that any member/Clerk visiting The Chase would check the area to ensure all was in order. Councillor Mrs Carolyn Bradbury offered to create an inspection form which could be accessed by all members and held in the Cloud.

66 – 26/27 FINANCE

A To receive and note the revised NALC Pay Award for Clerks wef 1.4.2026 – This was noted for implementation.

B To consider purchase of new/additional lights for the Christmas tree/surrounding area – That £100.00 from the Events fund be allocated for this expenditure proposed by Councillor John Taylor, seconded by Councillor Mrs Sarah Bates.

C To confirm purchase of poppies for lamp posts at a cost of £50.00 - This item was confirmed as included in the budget for this financial year.

D To ratify Accounts paid since last meeting:-

G Cullen – Reglazing noticeboard/removal of fencing at The Chase - £75.00

Ian Moore Contracting Ltd - Grounds maintenance invoice 884 - £180.03 net, £36.01 VAT, £216.04 gross

LALC – Summer Conference - £45.00 net, £9.00 VAT, £54.00 gross

Tesco – Phone account DD - £7.50

Ian Moore Contracting Ltd – Grounds maintenance invoice 919 - £180.03 net, £36.01 VAT, £216.04 gross

Information Commissioner – Registration - £47.00 (DD)

Play Safety – Annual RoSPA Inspection of play equipment - £83.00 net, £16.60 VAT, £99.60 gross

Income:-

HMRC – VAT Refund - £222.48

LCC – Grant for painting of bus shelter - £555.00

WLDC – Councillor Initiative grant (DC M Palmer) - £300.00

Transfer:-

6.7.2026 – Instant Access to current - £2,000.00

4.8.2026 – Instant Access to 95 day account - £20,000.00

15.8.2026 - Instant Access to Current - £1,000.00

Any additional accounts to pay since publication of agenda.

Staffing costs - £895.81

Mrs C Myers – Expenses (July and August) - £57.35

That all payments, either paid or to be paid, be ratified proposed by Councillor Mike Taylor, seconded by Councillor Chris Thatcher.

Bank balances at 31.8.2026:-

Current Account - £1,462.15

Instant Access Account - £10,000.00
95 day account - £20,000.00
The Chase account - £1,961.24

67 – 26/27 CLERKS VERBAL REPORT

The Clerk reported as follows:-

That she had attended the LALC Seminar in July and found it very useful. She had joined tables with the Monitoring Officer, Elections Team, Unity Bank. She noted that some banks were charging a monthly fee and for individual transactions.

That the Audit for forthcoming years will be converted to digital. Whilst this would not affect Councillors it was a new way of submission of the documents by the Clerk and training events were being arranged for instruction. The Clerk stated that she would like to attend one of these events.

Councillor Mrs Carolyn Bradbury is booked on a New Councillors course on 15th October 2026 at a cost of £40.00 to the Parish Council.

68 – 26/27 CHAIRMANS COMMENTS

Nothing further to report.

69 – 26/27 DATE OF NEXT MEETING

Monday 5 October 2026, 7.30pm – Bramham Lounge, Sudbrooke Village Hall.