

**MINUTES OF THE MEETING OF GREETWELL PARISH COUNCIL HELD AT 7.45PM ON  
MONDAY 13 APRIL 2026 IN THE SUDBROOKE VILLAGE HALL**

**PRESENT:** Councillors John Taylor (Chairman), Mrs Sarah Bates (Vice Chair), Mike Taylor, Chris Thatcher

**1 - 2026/27 PARISHIONERS ITEMS**

None raised.

**2 – 2026/27 CO-OPTION OF COUNCILLOR**

No applications received.

**3 - 2026/27 TO RECEIVE APOLOGIES AND REASONS GIVEN**

Councillor Ms Sue Pullen, County Councillor Trevor Bridgwood, District Councillor Maureen Palmer

That reasons given be accepted, unanimously Resolved.

**4 - 2026/27 DRAFT MINUTES OF MEETING HELD ON 2 MARCH 2026 TO BE APPROVED AND SIGNED AS MINUTES**

That the minutes be signed as a true record, proposed by Councillor Mrs Sarah Bates, seconded by Mike Taylor and Resolved.

**5 – 2026/7 COUNTY/DISTRICT COUNCILLORS REPORTS**

County Councillor and District Councillors not present.

**6 – 2026/27 CORRESPONDENCE RECEIVED SINCE LAST MEETING FOR NOTING**

- \*3.3.2026 – Environment Agency information on Dredging and De-silting
- \*4.3.2026 - LCC Grant information for new bus shelters/repairs
- 3.3.2026 - LCC Highways News
- 5.3.2026 - LGR Town and Parish Councils Virtual Events
- 5.3.2026 - latest news from the ICO
- 9.3.2026 – LCC notification of footway improvements on Hawthorn Road – 7.4.2026 – 17.4.2026
- 27.3.2026 – LCC Notification of temporary restriction Greetwell Lane – 7.5.2025 – 22.5.2025
- \*31.3.2026 – LCC Parish Newsletter
- 2.4.2026 – Lincolnshire Pension Fund – Notice of Employer representative vacancy.

**7 – 2026/27 TO CONSIDER APPLYING FOR A GRANT THROUGH LINCOLNSHIRE COUNTY COUNCIL FOR PAINTING OF THE LCC OWNED BUS SHELTER OPPOSITE FILLING STATION/MACH, WRAGBY ROAD EAST**

It was noted that grants were available through LCC for refurbishing or renewing bus shelters.

Initialed.....Chairman

Date.....

That the Clerk seek a price for the painting of the bus shelter and apply for the grant, proposed by Councillor Mrs Sarah Bates, seconded by Councillor Chris Thatcher and Resolved.

## **8 – 2026/27 FINANCE**

### **A i. Income**

HMRC – VAT Return - £247.31  
1.4.2026 – WLDC – Precept - £17,480.00  
The Chase Account – interest - £20.73  
Instant Access account - £122.86

#### **Accounts paid**

Panel Warehouse – noticeboard - £350.92 gross, £70.18 VAT, £421.10 gross  
G Cullen – fitting noticeboard and moving of bin - £60.00  
Cartridge People – Printer ink - £8.72 net, £1.75 VAT, £10.47 gross  
Viking – Magnets for noticeboards - £8.40, net, £1.68 VAT, £10.08 gross

#### **iii Accounts to pay**

Staffing costs £736.70  
Sudbrooke Village Hall - Room hire - April, May June, July, September (5 x £15.00) =  
£75.00  
LALC - Annual Subscription - £399.74  
Tesco phone – DD - £9.13  
Ian Moore Contracting Ltd – Grass cutting - £18.03 net, £36.01 VAT, £216.04 gross  
WLDC – Defibrillator maintenance £95.00 net, £19.00 VAT, £114.00 gross  
Mrs C Myers – Clerks expenses – £29.20

#### **iv Transfer of funds**

16.3.2026 – Instant Access account to Current Account - £1,000.00  
16.3.2026 – The Chase Account to Instant Access account – expenditure on The Chase  
2025/26 financial year - £1,842.50 (including £100.00 admin fee)  
12.4.2026 – Current to Instant Access - £16,000.00

That all accounts, either paid or to be paid be ratified, proposed by Councillor John Taylor, seconded by Councillor Mike Taylor and Resolved. Councillor Mike Taylor to approve payments with bank.

Initialled.....Chairman

Date.....

**vi End of year figures to 31.3.2026**

The Chase Account – expenditure for year taken from account - £1842.50.

including £100.00 administration fee = £1,940.51

Parish Council Current Account = £1,108.13

Instant Access Account = £20,279.11

Total £21,387.24

This amount includes:-

Events Fund Brought forward £440.68, spent on Christmas tree event £94.06. Income at Christmas tree event £110.78 = £457.40

Parish Enhancement from Precept - £4000.00 plus brought forward - £7,082.47. No expenditure = £11,082.47

Cils monies Brought forward £481.65 – Expenditure £345.00 (Seat Westfield Avenue) = £136.65

Grant from DC C Darcel £500, less cost of notice board/fitting £410.92 = £89.08

Total in Contingency Fund = £9,621.64 (24/25 = £9,038.64)

**vii Bank Reconciliation to 31.3.2026** – Bank Reconciliation to be signed at next meeting of the Council

**viii Monies in bank accounts at 12.4.2026**

The Chase Account - £1961.24

Current Account - £2588.13

Business Instant Access - £36,401.97

The Clerk confirmed that the Fixed Asset Register had been updated to include new noticeboard and now totals £43,729.00.

**B To consider and approve increase on use of PC Bank card from £100.00 to £250.00 –**

That this increase be made proposed by Councillor Mrs Sarah Bates, seconded by Councillor Chris Thatcher and Resolved.

**C To consider and Resolve to open a bank account with Co-op Bank for Reserves Monies**

– Due to the Reserves now increasing and for best practice to seek additional higher interest that a 90 day account be opened with Co-op Bank initially depositing £20,000, proposed by Councillor Mrs Sarah Bates, seconded by Councillor John Taylor and Resolved.

**D To consider and Resolve to not deduct an additional £100.00 from The Chase Account for administration wef end of financial year 2026/27 –**

proposed by Councillor Mrs Sarah Bates, seconded by Councillor John Taylor and Resolved.

Initialled.....Chairman

Date.....

**E External Audit 2025/26 – To consider and Resolve whether the Parish Council should have an Intermediate Review for the 2025/26 reporting year or to Resolve to claim exemption as a Smaller Authority** - Following discussion it was proposed by Councillor John Taylor, seconded by Councillor Mrs Sarah Bates and unanimously Resolved that Greetwell Parish Council claim exemption for External Audit as a Smaller Authority.

**9 – 2026/27 THE CHASE – REPORT OF REQUIREMENT FOR NEW SPRING ON SEE SAW AND TO APPROVE COST (APROXIMATELY £500)**

The monthly play equipment inspection had detected a broken spring on the See Saw and repair at a cost of approximately £500.00. That this repair be carried out, proposed by Councillor Mike Taylor, seconded by Councillor Chris Thatcher and Resolved.

**10 – 2026/27 CLERKS VERBAL REPORT**

The Clerk reported as follows:-

- The mobile phone contract expires in May, and a new phone and contract will cost less than the current contract which had recently increased. Members authorised the Clerk to go ahead and change the Mobile Phone/contract.
- LCC Parish Grass Cutting Agreement – had confirmed that the Parish Council would still be responsible for a cut on the filling station side of Wragby Road East should it be required during this cutting season. There will be no adjustment in the amount that will be paid to the PC this year - £1005.87.
- The Speed Indicator Device was now fitted to its new post and there was no cost to the PC for the post.
- The seat on Westfield Drive was in need of painting and she would obtain a price for this for consideration.
- Bus timetables had been received for publication in Greetwell News, and the Clerk would produce a magazine in the next few weeks.
- The new Parish Council email address had been set up - [Clerk@greetwellparishcouncil.gov.uk](mailto:Clerk@greetwellparishcouncil.gov.uk)
- The new noticeboard was now sited and in use in the bus shelter outside Truswell's. The bin in the bus shelter opposite the filling station had been moved to the outside of the shelter for hygiene reasons.
- She reported that the renewal price had been received for the insurance premium at the same cost as last year. Members felt that it was unnecessary to seek alternative prices for insurance due to the Council having two claims during the last three years.

Initialled.....Chairman  
Date.....

**11 – 2026/27 CHAIRMANS COMMENTS**

The Chairman reported that he had received an email from a Sudbrooke resident outlining the poor condition of the footpath from Kennel Lane to the roundabout which the resident used for cycling on to work. It was agreed that a further report be made to LCC and to CC Trevor Bridgwood to try to expedite resurfacing of this footpath.

**12 – 2026/27 DATE OF NEXT MEETING**

Monday 11 May 7.30pm, Bramham Lounge, Sudbrooke Village Hall.

Signed.....Chairman

Date.....