

GREETWELL PARISH COUNCIL

<https://Greetwell.parish.lincolnshire.gov.uk>

Mrs C M Myers
Clerk to the Council

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**THE ANNUAL MEETING OF GREETWELL PARISH COUNCIL WILL BE HELD ON
MONDAY 11 MAY 2026 COMMENCING AT 7.30PM, IN THE BRAMHAM LOUNGE,
SUSBROOKE VILLAGE HALL, SCOTHERN LANE, SUSBROOKE LN2 2QJ**

Residents are welcome to attend - for further information on items on the Agenda prior to the meeting please contact the Clerk to the Council

AGENDA

- 1 To elect a Chairman for the ensuing year 2026/27 and signature of Declaration of Acceptance of Office
- 2 To elect a Vice Chair for the ensuing year 2026/27 and signature of Declaration of Acceptance of Office
- 3 Parishioners Items – a brief period at the beginning of meeting allocated to parishioners who would like to raise any item of concern
- 4 Co-option of Councillor(s)/Signature of Declaration of Acceptance of Office if application(s) received
- 5 To receive apologies and reasons given
- 6 To receive declarations of interest on any item(s) on the agenda
- 7 Draft Minutes of meeting held 13 May 2026 to be approved and signed as Minutes
- 8 County/District Councillors verbal reports
- 9 Correspondence and reports:
 - A Correspondence received since last meeting for noting:-
 - 15.4.2026 – PKF Littlejohn - Confirmation of receipt of Certificate of Exemption from External Audit 2025/26
 - 21.4.2026 – Lincolnshire Pension Fund – Employer representative vacancy
 - 28.4.2026 – Lincs Police – notification of areas of responsibility
 - 28.4.2026 - LCC Town and Parish newsletter
 - B Bus shelter refurbishment – Quotation received and update on grant application
 - C To consider quotation for painting of seat, Westfield Drive
- 10 To confirm the acceptance of the Parish Highway Grass Cutting Agreement
- 11 Finance
 - A Bank Reconciliation to 31.3.2026 – Chairman to verify
 - B To receive the Internal Auditors Report for 2025/6
 - C To complete the Annual Governance Statement 2025/6
 - D To consider and approve by Resolution the Accounting Statements for 2025/6
 - E To confirm the Council continue to use Bacs for payments whenever possible
 - F To confirm the continuation of Direct Debits for payments to the ICO, Tesco (Mobile Phone), Microsoft (subscription)
 - G Accounts for approval/payment

Income

Reshape Landscaping – Advertising in Greetwell News - £6.00
The Veterinary Hospital – Advertising - £6.00

Accounts paid

Ian Moore Contracting – Grounds maintenance - £180.03 net, £36.01 VAT, £216.04 gross
Parish Magazine Printing – Greetwell News - £102.98

Accounts to pay

Zurich Insurance – Annual premium - £437.00
Staffing Costs - £736.70

Any other invoices which arrive following publication of agenda

- 12 To agree Councillors responsibilities for the ensuing year:-
 - A Defibrillator checks
 - B Weekly play area checks at The Chase
 - C Community Speedwatch/removing of data
 - D Planters
 - E HR
- 13 Village Furniture inspection – to agree to share responsibility for checking items
- 14 To review Standing Orders and Financial Regulations
- 15 Clerks Verbal Report
- 16 Chairman's Comments
- 17 Date of next meeting - Monday 1 June 2026, 7.30pm - Bramham Lounge, Sudbrooke Village Hall

Signed *C M Myers*,
Clerk to the Council 5.5.2026