

**MINUTES OF THE MEETING OF GREETWELL PARISH COUNCIL HELD AT 7.30PM ON  
MONDAY 6 OCTOBER 2025 IN THE VILLAGE HALL, SUDBROOKE**

**PRESENT:** Councillors John Taylor (Chairman), Mrs Sarah Bates (Vice Chair), Ms Sue Pullen, Mike Taylor, Chris Thatcher  
1 resident, County Councillor Trevor Bridgwood, District Councillor Maureen Palmer  
Clerk Mrs Christine Myers

**68 – 25/26 PARISHIONERS ITEMS**

None raised.

**69 – 25/26 TO RECEIVE APOLOGIES AND REASONS GIVEN**

Councillor Mrs Jo Dimelow, reason give accepted unanimously Resolved.

**70 – 25/26 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM(S) ON THE AGENDA**

None declared.

**71 – 25/26 DRAFT MINUTES OF MEETING HELD ON 1 SEPTEMBER 2025 TO BE  
APPROVED AND SIGNED AS MINUTES**

Minutes approved for signing as a true record of the meeting proposed by Councillor Mrs Sarah Bates, seconded by Councillor Chris Thatcher and Resolved.

**72 – 25/26 COUNTY/DISTRICT COUNCILLORS REPORTS**

County Councillor Trevor Bridgwood reported that he had pursued the problem with the gate at The Chase with a Highways Officer and confirmed that a plate would be fixed to the gate to prevent it opening outwards. Members extended thanks to CC Bridgwood for taking this matter forward with a satisfactory conclusion.

District Councillor Maureen Palmer reported that a sum of £20M Pride of Place funds had been secured which would be spent mainly in Gainsborough, freeing up monies to be spent elsewhere within the District.

**73 – 25/26 CORRESPONDENCE AND REPORTS**

**A Correspondence received since last meeting for noting \*circulated to residents' email list**

11.9.2025 – *Local Police incident Report*  
11.9.2025 – *notification of public meeting 22nd September re Local Government Reorganisation*  
18.9.2025 - *Notice of on-line meeting re Local Government reorganisation 26.9.2025*

Initialled.....Chairman

Date.....

- \* 30.9.2025 - *Anglian Water update – September 2025 (re Strategic pipeline)*
- 30.9.2025 – *LCC - Town and Parish council virtual event on Local Government Reorganisation - materials discussed*
- 30.9.2025 - *Lincs Police Parish Council Session feedback and links*

**B Gate at The Chase** – As referred in CC Bridgwood's report.

**C Seat – Westfield Avenue** – The Clerk had approached a local company for a quote and a site meeting was being arranged to agree the exact location. Councillors Mike Taylor and Mrs Sarah Bates to attend with the Clerk.

#### **74 – 25/26 TO CONSIDER ADOPTING AN IT POLICY**

A draft IT Policy had been circulated for members perusal. That it be adopted proposed by Councillor Ms Sue Pullen, seconded by Councillor Mrs Sarah Bates and Resolved.

#### **75 – 25/26 VILLAGE FURNITURE – TO CONSIDER AN ANNUAL INSPECTION OF ALL FURNITURE OWNED BY THE PARISH COUNCIL IN ORDER TO FACILITATE MAINTENANCE REQUIRED**

The Clerk had complied a list of items owned by the Parish Council. It was agreed that this be used as a checklist for annual inspections.

#### **76 – 25/26 SPEED INDICATOR DEVICE – TO CONSIDER AND RESOLVE WHETHER THE PARISH COUNCIL SHOULD/SHOULD NOT MAKE A CLAIM TO THE INSURANCE COMPANY FOR THE DAMAGED SPEED INDICATOR DEVICE POST**

The cost of a new post for the Speed Indicator Device would be approximately £200.00.

The Clerk advised that the Parish Council had made two insurance claims within the last two years and the insurance company had confirmed that to make a further claim would increase the insurance premium at its next renewal. Taking the amount of the cost of the post into consideration and offsetting the excess it was Resolved that the Council do not make a claim on this occasion.

#### **77 – 25/26 FUTURE MAINTENANCE OF PLANT TUBS ON WESTFIELD DRIVE**

A local resident had kindly offered to maintain the tubs and had already replanted them. Reimbursement would be made for the cost of plants when receipt received.

#### **78 – 25/26 PLANNING**

Nothing to report this month.

Initialled.....Chairman  
Date.....

## 79 – 25/26 FINANCE

### A Accounts paid for ratification/Accounts to be paid/Income/Transfer as below:-

#### Transfer of funds

2.9.2025 - Instant Access to Current Account - £1,000  
14.9.2025 – Instant Access to Current Account - £500.00

#### Income

None

#### Accounts paid

Ian Moore contracting Ltd Inv 490 – Grass cutting - £176.50 net, £35.30 VAT. £211.80 gross  
Tesco – Phone DD - £8.51

#### Accounts for payment

Ian Moore Contracting Ltd Inv 516 – Grass cutting - £176.50 net, £35.30 VAT, 211.80 gross  
Mrs C Myers – Expenses – Use of home as office £13.00, Postage £2.57, Mileage £10.80 = £26.37  
Staffing costs - £780.77  
Tesco – Mobile Phone DD - £8.51

#### Invoices received for payment after agenda published

Mrs Sarah Bates – Purchase of plants for tubs - £92.00 net, £18.40 VAT, £110.40 gross  
Elan City – Clip for SID/post - £39.03 net, £7.81 VAT, £46.84 gross

That the above payments be ratified, either paid or to be paid, proposed by Councillor Chris Thatcher, seconded by Councillor John Taylor and Resolved.

#### B Funds in Accounts

Funds in Coop Bank Current account - £1,172.60  
Funds in Chase Account - £3,758.28  
Funds in Deposit Account - £ 24,249.29

#### C Budget against spent to 30.9.2025

This had been circulated to members, and it was noted that the Council was well within spend at this time.

#### D Bank Mandate

Former Councillor Vernon Stuffins had signed form to be removed as a signatory from the Bank Mandate. Councillors John Taylor, Mrs Sarah Bates, Ms Sue Pullen and Mike Taylor also completed respective parts of the Change of Signatories form to be then forwarded to Co-op Bank for action.

Initialled.....Chairman

Date.....

**E To confirm appointment of Internal Auditor for 2025/26**

That Mrs Bridget Solly be appointed as Internal Auditor for the 2025/26 financial year unanimously Resolved.

**80 – 25/26 CLERKS VERBAL REPORT**

The Clerk reported as follows:-

- WLDC Electoral Registration had confirmed that the Parish Council can go ahead and co-opt to fill the vacancy.
- The Webmaster had offered to scrutinise websites with a view to any tidying up requirements. Following a couple of tweaks of Greetwell's website he had confirmed that it is 'in good shape'.
- The Play Equipment Inspector for The Chase had been instructed to remove the Pogo stick.
- An offer of a Warranty extension for the second Speed Indicator device had been received from Elan City at a cost of £199 per year and the Clerk enquired if the Parish Council would like to consider this at a future meeting. It was felt that this had been considered for the first SID and that the Council does not proceed with a maintenance contract.
- She had attended a Webinar whilst on leave on the requirement for .gov email address. Parish online was currently offering a free email address for Clerks for 5 years - £160 for Councillors first year and £260 thereafter. She stated that she felt that it would eventually become mandatory.
- She would produce a Greetwell News in November in order to advertise the Christmas Tree lights switch on.
- She asked Councillors to think about the Budget and any requirements as this would be an agenda item for the next meeting.

**81 – 25/26 CHAIRMANS COMMENTS**

The Chair noted that there would be some Councillors unable to attend the next meeting. The Co-option of a Councillor would therefore be deferred until the December meeting of Parish Council.

**82 – 25/26 DATE OF NEXT MEETNG**

7.30pm, Monday 3 November 2025 in the Bramham Lounge of Sudbrooke Village Hall.

Signed.....Chairman  
Date.....