

DRAFT MINUTES OF THE ANNUAL MEETING OF GREETWELL PARISH COUNCIL HELD AT 8.00PM ON MONDAY 12 MAY 2025 IN THE SADBROOKE VILLAGE HALL

PRESENT: Councillor John Taylor (Chair), Mrs Sarah Bates Vice Chair), Mrs J Dimelow, Ms Sue Pullen, Vernon Stuffins, Chris Thatcher
Mrs Christine Myers (Clerk)

13 – 25/26 ELECTION OF CHAIRMAN/SIGNATURE OF DECLARATION OF ACCEPTANCE OF OFFICE

That Councillor John Taylor be Chairman for the 2025/26 year proposed by Councillor Mrs Sarah Bates, seconded by Councillor Chris Thatcher and Resolved. The Declaration of Acceptance was signed.

14 – 25/26 ELECTION OF VICE CHAIRMAN/SIGNATURE OF DECLARATION OF ACCEPTANCE OF OFFICE

That Councillor Mrs Sarah Bates be elected Vice Chair for the 2025/26 year proposed by Councillor Ms Sue Pullen, seconded by Councillor Chris Thatcher and Resolved. The Declaration of Acceptance of Office was signed.

15 – 25/26 PARISHIONERS ITEMS

None.

16 – 25/26 TO RECEIVE APOLOGIES AND REASONS GIVEN

Councillor Mike Taylor, County Councillor Trevor Bridgwood, District Councillor Maureen Palmer, – reasons given accepted.

17 – 25/26 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM(S) ON THE AGENDA

Councillors Ms Sue Pullen and Vernon Stuffins declared an interest in Item of the agenda – 10 planning as being acquaintances of the application of application WL/2025/00402.

18 – 25/26 DRAFT MINUTES OF MEETING HELD 7 APRIL 2025 TO BE APPROVED AND SIGNED AS MINUTES

That the minutes be signed as a true record unanimously resolved.

19 – 25/26 COUNTY/DISTRICT COUNCILLORS REPORTS IF RECEIVED

None received.

20 – 25/26 CORRESPONDENCE AND REPORTS:

A Correspondence received since last meeting:-

8.4.2025 – WLDC Local reorganisation letter sent to all Parish Councils

B Planters for railings – Nothing to report, no reply from Dunholme Parish Council, to remove from agenda.

C Gate at The Chase – Nothing further to report – To ask County Councillor Bridgwood at next meeting to pursue this.

D PROW 131/1 – Path resurfacing – To pursue further via County Councillor Bridgwood

E Litter Pick held on 5 April 2025 – report made in minute 6 2025/25E.

21 – 25/26 TO CONSIDER OFFER OF DONATION OF A SEAT TO BE SITED ON THE WESTFIELD AVENUE ROUNDABOUT

An offer had been received from a resident for the donation of a seat to be sited on Westfield Avenue roundabout. The resident had stated that he would fix a concrete plinth and maintain the seat.

The seat would require permission for structure on the Highway. That this be applied for and, if granted the seat be accepted, proposed by Councillor Mrs Sarah Bates, seconded by Councillor John Taylor and resolved.

22 – 25/26 PLANNING

Application Number: WL/2025/00402 – Land south of Wragby Road East - erection of 5no. dwellings – to discuss and formulate comments to WLDC – this was discussed and the following comments to be sent to WLDC:-

‘Greetwell Parish Council object/express comments to this development as follows:-

The development will potentially require at least ten vehicles requiring both egress and ingress onto the already very busy A158 Wragby Road coast road.

If permission is granted there is concern that this will be a potential for further development in North Greetwell. This application is infill development, but it is noted that there will be access left onto what is currently farmland which could potentially be used for development at a future date.

NB Councillors Ms S Pullen and V Stuffins declared an interest in the application, taking no part in the discussion due them being an acquaintance of the applicant.’

23 – 25/26 TO CONSIDER ADOPTING SAFEGUARDING POLICY TO COMPLY WITH THE PARISH COUNCIL INSURANCE

Members had all received a copy of the proposed policy, Senior Lead being Councillor John Taylor, Deputy Lead being Councillor Mrs Sarah Bates – That this be adopted unanimously Resolved.

24 – 25/26 FINANCE

A To receive the Internal Auditors Report for 2024/5 – The Auditor had stated that the accounts had been well maintained and had completed the Internal Auditors Report for 2024/25.

B To complete the Annual Governance Statement 2024/5 – This had been copied to all members in advance of the meeting. That the Parish Council had adhered to items 1 – 9 on the Statement and that ‘Yes’ could be applied to all boxes, proposed by Councillor Mrs Sarah Bates, seconded by Councillor Ms Sue Pullen and unanimously Resolved.

C To consider and approve by Resolution the Accounting Statements for 2024/25 - All members had received a copy of the Accounting Statements in advance of the meeting. That the Accounting Statements be approved proposed by Councillor Mrs Sarah Bates, seconded by Councillor Vernon Stuffins and unanimously Resolved.

D To confirm the Council continue to use Bacs for payments whenever possible – That this continue unanimously resolved.

E To confirm the continuation of Direct Debits for payments to the ICO, Tesco (Mobile Phone), Microsoft (subscription) – That these continue unanimously Resolved.

F Accounts for approval/payment

Internal Transfers

2.4.2025 – Current account to Deposit account - £16,000

3.4.2025 - Instant Access account to Current account = £1,000.00

4.4.2025 – Instant Access Account – Interest - £131.27

4.4.2025 – The Chase Account – interest - £41.18

Income

WLDC – Precept - £17,000

LALC – Refund of subscription paid - £457.04

Accounts paid

Ian Moore Contracting – April grounds maintenance - £176.50 net, £35.80 VAT, £176.50 gross

LALC – annual subscription - £314.30

Tesco – Direct Debit – phone April - £8.51

Accounts to pay

Zurich – insurance premium - £437.00

WLDC – Defibrillator maintenance service - £91.67 net, £18.33 VAT, 110.00 gross

Ian Moore Contracting – May grounds maintenance - £176.50 net, £35.30 VAT, £176.50 gross

Tesco – Direct Debit – phone May - £8.51

Total Staffing payments - £754.96

Mrs C Myers – Expenses – Mileage £5.40, Use of home as office £13.00 = £18.40

Mrs B Solly – End of year Audit 24/25 - £40.00

Mrs J Dimelow – plants for tubs, Westfield Drive - £7.00

Bank balances at 30.4.2025

Current account - £1,883.20

Deposit Account - £31,249.29

The Chase Account - £3,758.28

G Bank Reconciliation

The Chairman signed the Bank Reconciliation to 31.3.2025

25 – 25/26 TO AGREE COUNCILLORS RESPONSIBILITIES FOR THE ENSUING YEAR

A Defibrillator checks – Councillor Ms Sue Pullen

B Weekly play area checks at The Chase – Councillor Mike Taylor

C Community Speedwatch/removing of data – Councillors Mrs Sarah Bates, John Taylor

- D Planters – Councillors Mrs Jo Dimelow and Mrs Sarah Bates
- E Safeguarding – Councillors John Taylor and Mrs Sarah Bates
- F HR – Councillors Mrs Sarah Bates, Ms Sue Pullen, Mike Taylor

26 – 25/26 CLERKS REPORT

The Clerk asked the Council if she should obtain a quotation for the painting of the parish owned bus shelter. This was agreed.

It was also noted that the grass cutting may need reprogramming for the cuts to be made more frequently at the beginning of a season. The Clerk would liaise with the contractor.

Detail received from LCC Fix My Street that no further action was being taken to the reported damage to the gate at the bypass bridge

27 – 25/26 CHAIRMAN'S COMMENTS

The Chair reported the continuing problem of parking by users of the private swimming pool on Wragby Road East. The vehicles were parking down Westfield Drive, blocking entrances to properties.

Members Resolved that an approach be made to LCC for white line marking on the highway fronting residents drives along both sides Westfield Drive to The Limes.

28 – 25/26 DATE OF NEXT MEETING

Monday 9 June 2025, 7.30pm - Bramham Lounge, Sudbrooke Village Hall