

**MINUTES OF THE MEETING OF GREETWELL PARISH COUNCIL HELD AT 7.30PM ON  
MONDAY 2 DECEMBER 2024 IN THE SUDBROOKE VILLAGE HALL**

**PRESENT:** Councillor Mrs Sarah Bates (Chair), Mrs J Dimelow, Vernon Stuffins, Mike Taylor, Chris Thatcher

**County Councillor Ian Fleetwood, District Councillors Trevor Bridgwood and Maureen Palmer**

**95 – 24/25 PARISHIONERS ITEMS**

None reported.

**96 – 24/25 TO RECEIVE APOLOGIES AND REASONS GIVEN**

Councillors John Taylor and Ms Sue Pullen. That the reasons given be accepted unanimously Resolved.

**97 – 24/25 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA**

None declared.

**98 – 24/25 DRAFT MINUTES OF THE MEETING HELD ON 4 NOVEMBER 2024 TO BE APPROVED AND SIGNED AS MINUTES**

That the draft minutes be signed as a true record proposed by Councillor Chris Thatcher, seconded by Councillor Vernon Stuffins and Resolved.

**99 – 24/25 COUNTY COUNCILLORS REPORT**

CC Ian Fleetwood reported that he had driven around the village to check on any street lights that were not working and all appeared in order.

DC Trevor Bridgwood reported that the application for the Battery electric storage site would be determined at Planning Committee on 4 December 2024.

District Councillor Mrs Maureen Palmer stated that the green bin charge for the next financial year would be £46.00.

**100 – 24/25 CORRESPONDENCE AND REPORTS**

**A Correspondence received since last meeting - \*Sent to resident's email group**

6.11.2024 - Update from Community Police Inspector  
\*10.11.2024 - PCC's Annual Crime and Policing survey  
20.11.2024 - WLDC Housing policy survey  
26.11.2024 – WLDC Parish News

Initialled.....Chair

Date.....

Page 30

**B Land at The Chase purchased by LCC – additional legal requirements** – nothing to report.

**C Planters for railings** – County Councillor Ian Fleetwood would pursue this with the Highways Officers.

**D Gate at The Chase to receive an update from CC I Fleetwood re preventative measure of gate being propped open** – This appeared to be progressing.

**E Request for lowering of speed limit on Greetwell Road** – DC Bridgwood was pursuing, as an alternative to a speed reduction on that part of the road, the provision of traffic lights at the railway bridge.

**F Gulley clearing in North Greetwell – update from Fix My Street** – County Councillor Ian Fleetwood would pursue this.

**G Christmas tree switch on report** – This had been a very successful event. Donations towards next year's event were £157.79. The Chair thanked the Choir and all who had helped to make this such an enjoyable event for the community.

### **101 – 24/25 PLANNING**

**Application WL/2024/00903 - 5 Westfield Avenue - garage and porch extensions, conversion of garage and alterations to dormers and cladding** – That comments of 'No objections' be made to WLDC unanimously Resolved.

### **102 – 24/25 FINANCE**

**A Report from Internal Auditor on accounts to end September 2024** – The Internal Auditor had reported as follows:-

*'From the checks that I have performed, I can conclude that the accounts have been maintained to the highest of standards and I thank the Clerk for her careful attention to the accounts and the time she has taken to do so. I have looked at bank statements and reconciliations, income and expenditure, invoices, payments, fixed asset register, risk assessments and the minutes of the meetings. The checks that the Clerk has put in place over recent months are correct and meet all responsibilities for audit.'*

### **B Income**

HMRC Vat Refund = £196.42

Christmas tree switch on event donations = £157.79

Initialled.....Chair

Date.....

## **C Bank balances to date**

Current account = £1,255.89  
The Chase = £5,419.12  
Deposit account = £19,000

## **D Accounts for payment**

Mrs C Myers – expenses = £29.20  
Mrs B Solly – Internal Audit fee = £40.00  
LALC – 3 hours website maintenance = £54.00 net, £10.80 VAT, £64.80 gross  
Sudbrooke Parish Council – 3 bottles mulled wine = £8.37  
Staffing payments = £722.65 (to be paid 31.1.2024)  
Mrs S Bates – Plants for planters - £30.00

That the above payments be made proposed by Councillor Mike Taylor, seconded by Councillor Chris Thatcher.

## **E To consider quotations for grounds maintenance 2025 season and Resolve to appoint contractor** – Quotation (A) = £1,765.00; Quotation (B) = £1,690.00; Quotation (C) £2,174.64

Following careful consideration, that Quotation (A) £1,765.00 be accepted from Ian Moore Contracting proposed by Councillor Mrs Sarah Bates, seconded by Councillor Chris Thatcher and resolved unanimously.

## **F To consider the purchase of a new Parish Council laptop at a cost of approximately £550.00** - It was noted that the current laptop was now eight years old and becoming very slow.

That a new laptop be purchased for the Clerks use proposed by Councillor Mrs Sarah Bates, seconded by Councillor Chris Thatcher and Resolved.

Initialled.....Chair

Date.....

## **G To set the Precept for 2025/26 financial year**

The following figures were agreed:-

Staffing costs - £9,303.00  
Clerk's expenses - £400.00  
LALC membership - £320.00  
LALC Website maintenance - £200.00  
Stationery/computer cartridges - £75.00  
Training - £100.00  
Information Commissioner fee - £35.00  
Insurance - £250.00  
Internal Audit fees - £100.00  
Flower tubs - £ 250.00  
Newsletter - £250.00  
Contingency Fund/Reserves - £1,000.00  
Defibrillator service charge - £110.00  
Events Fund – Nil  
Parish Enhancement projects (to include play area repairs when funds spent from The Chase account) - £4,000.00  
Grounds maintenance - £500.00  
Parish Council election – to be taken from contingency/reserves

**Total of Budget £17,026.00.**

**That the sum of £17,000.00** be precepted upon West Lindsey District Council proposed by Councillor Mrs Sarah Bates, seconded by Councillor Mike Taylor and Resolved.

### **103 – 24/25 CLERKS REPORT**

Nothing further to report.

### **104 – 24/25 CHAIR'S COMMENTS**

Nothing further to report.

### **105 – 24/25 DATE OF NEXT MEETING**

Monday, 6 January 2025, 7.30pm, Bramham Lounge, Sudbrooke Village Hall

Signed.....Chairman

Date.....