

**MINUTES OF THE MEETING OF GREETWELL PARISH COUNCIL HELD ON
MONDAY 5 DECEMBER 2022 AT 7.30PM IN THE SADBROOKE VILLAGE HALL**

**PRESENT: Councillor John Taylor (Chairman), Mrs Sarah Bates (Vice Chair),
Ms Sue Pullen, Mike Taylor, Chris Thatcher, Vernon Stuffins**

87 – 2022/23 PARISHIONERS ITEMS – None

88 – 2022/23 TO RECEIVE APOLOGIES AND REASONS GIVEN

Councillor Keith Johnson. That the reason given be accepted unanimously Resolved.

89 – 2022/23 COUNTY/DISTRICT COUNCILLORS REPORTS

County Council Ian Fleetwood stated that the Puffin Crossing would be constructed during April and May of 2023. This news was welcomed by all present.

District Councillor Mrs Anne Welburn stated that she, along with representatives from seven parishes (all 5 in the Cherry Willingham Ward, Sudbrooke and Scothern), had met with the new Inspector of Police for Communities, Inspector Michael Head.

Inspector Head was keen to be involved with communities and hopes to put in place quarterly meetings with Parish Councils.

90 – 2022/23 NOTES OF MEETING HELD ON 7 NOVEMBER 2022 FOR APPROVAL AND TO BE SIGNED BY THE CHAIRMAN AS MINUTES

That the Notes be signed as minutes proposed by Councillor Vernon Stuffins, seconded by Councillor Mrs Sarah Bates and Resolved.

91 – 2022/23 CORRESPONDENCE AND REPORTS

A Correspondence received since last meeting as listed below:-

***Sent to residents email list.**

- 3.11.2022 - News from the ICO
- *4.11.2022 – CC Ian Fleetwood’s brief for November
- 4.11.2022 - Notification from Webmaster of 3.33 hours time remaining till March for website maintenance
- 7.11.2022 – LALC Weekly E News
- 9.11.2022 - LCC Fix My Street acknowledgement of standing water in bus layby
- 10.11.2022 - WLDC Instructions on reporting of Cils monies received and spent
- 10.11.2022 – LCC Fix My Street issued work re standing water in bus layby to delivery gang
- *11.11.2022 – WLDC Parish News
- 14.11.2022 - LALC Weekly E News
- 18.11.2022 - LALC Civility and Respect Newsletter

Initialled.....Chairman

Date.....

21.11.2022 - LALC Weekly E News

1.12.2022 - Letter from LCC Senior Traffic Engineer confirming the Public Consultation is currently underway for the Puffin Crossing on the A158 Roman Road, North Greetwell

B Street Furniture on bypass – Nothing further to report from LCC or CC Ian Fleetwood.

C Community Speed Watch – Nothing to report

92 – 2022/23 COUNCILLOR REGISTER OF INTERESTS – TO CONFIRM THAT THESE ARE UP TO DATE/CORRECT

Members present confirmed that their current completed forms were up to date/correct as published on the WLDC and parish websites.

93 – 2022/23 FINANCE

A To receive Half Yearly Audit Report from Internal Auditor – This had been received and the Internal Auditor confirmed that an interim Audit of the Council accounts to 31 October 2022 had been carried out.

The Internal Auditor stated that from checks performed she concluded that the accounts had been maintained to the highest of standards, with items being looked at such as bank statements and reconciliations, income and expenditure, invoices, payments, fixed asset register, risk assessments and the minutes of the meetings. The checks that the Clerk had put in place over recent months being correct and meeting all responsibilities for audit.

The Chairman asked that it be minuted that thanks be extended to the Clerk for her work in keeping the accounts in good order.

B To receive the LCC Pension Valuation Results and consider approving the rates for the next three years - These had been presented to Council. That the rates be approved unanimously Resolved. The Chairman duly signed the Employer Agreement.

C Accounts paid/for payment/Income

Income

WLDC, D C Welburn Initiative Fund –£168.50 - for tree items and towards plaque.

Invoices for payment

EKM Ltd – Replacement handles on bouncer bike, 6 play area inspections - £400.50 net, £80.10 VAT, £480.60 Gross

Staffing costs - £921.05 (to be paid 30.12.2022)

Mrs B Solly – Interim Audit fee - £40.00

Mrs S Bates – Tree guards, membrane, stakes - £35.98 and £79.98 = £115.96

Mrs C Myers – Clerks expenses - £18.30

Councillor Mike Taylor to approve

Initialed.....Chairman

Date.....

Page 27

D To consider quotation from Glendale Countryside for cutting the verges on Wragby Road East for the next cutting season – Received as follows:-

Verge along A158 (eastbound) - £74.00 + Vat per cut x 6 cuts = £444.00 (This would also cancel out the cost of cutting around the gateways)

Verge from Ramper Farm to Westfield Approach - £33.00 + VAT x 6 cuts = £198.00.

The Clerk was currently negotiating with LCC regarding a contribution from them under a potential Parish Agreement of Urban highway verge cutting but this could only be considered if the Parish Council contractors would use flail machinery. Clerk would liaise with Glendale regarding this.

Members felt it would be beneficial to have the whole of the north side of the A158 cut from Ramper Farm to the parish gateways. Clerk to obtain a revised price from Glendale.

The matter would be reviewed and discussed further at the next meeting of the Parish Council.

E Reporting of Community Infrastructure Levies monies received and allocation to a parish project.

£644.20 received in financial year 2020/2021

£1261.87 received for this financial year.

That the above sums be used to purchase an additional speed indicator device unanimously Resolved.

The Clerk would submit the required completed forms to WLDC for entering onto both the WLDC website and the parish website.

F To consider the Parish Precept for 2023/24 - The following costs were discussed for the next financial year as follows:-

Precept

Staffing costs - £6814.00, Clerks expenses - £400.00
LALC Membership - £275.00, LALC Website Maintenance - £200.00
Room hire for meetings - £165.00, Stationery/Computer cartridges - £100.00
LALC Training courses/Mileage -£100.00, Information Commissioner annual fee - £35.00
Insurance - £275.00, Audit - £100.00
Flower tubs - £50.00, Newsletter - £250.00
Contingency Fund - £700.00, Defibrillator service charge - £100.00
Parish Enhancement Projects - £2000.00, Ground maintenance - £800.00

Total = £12,364.00, Less £100 to be taken from The Chase Account for administration = £12,264.00.

That the Parish Council Precept upon West Lindsey District Council for the 2023/2024 financial year the sum of £12,264.00 proposed by Councillor John Taylor, seconded by Councillor Mrs Sarah Bates and unanimously Resolved.

Initialled.....Chairman

Date.....

Page 28

94 – 2022/23 PLANNING

Application 144453 – 4, 6, 126, 18, and 22 Stocking Way – Change of use from open grassed area to domestic garden land, associated boundary treatments and domestic footpath – No objections or comments.

95 – 2022/23 TO RECEIVE AND APPROVE DATES OF PARISH COUNCIL MEETINGS FOR 2023

The following dates for meetings for 2023 to be held at 7.30pm in the Bramham Lounge of Sudbrooke Village Hall were approved:-

9 January, 6 February, 6 March, 3 April (Annual Parish Meeting), 15 May (Annual Meeting of Parish Council), 5 June, 3 July, 4 September, 2 October, 6 November, 4 December
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96 – 2022/23 CLERKS REPORT

The Clerk reported that she would be attending the LALC/SLCC Clerks Networking Day on 7 December 2022 at Dunholme.

97 – 2022/23 CHAIRMANS REPORT

The Chairman and Vice Chair reported on the trees and bulbs which had been planted by members on the strip of land near to the bypass. It was agreed that a further larger tree be purchased from the funds available from DC Welburn’s grant, possibly a beech.

98 – 2022/23 DATE OF NEXT MEETING

Monday 9 January 2023, 7.30pm in the Bramham lounge of Sudbrooke Village Hall.

Signed.....Chairman

Date.....