

MINUTES OF THE MEETING OF GREETWELL PARISH COUNCIL
HELD ON MONDAY 9TH MAY 2016 IN THE OLD SCHOOL, MILL HILL, NETTLEHAM

**PRESENT: Councillors Mrs Rosemary Seal (Chair), Chris Thatcher, Tony Melrose, John Taylor, Mrs Sarah Bates, Keith Johnson, Mike Taylor
County Councillor Mrs Jackie Brockway
Mrs Kaele Pilcher – LGPS Representative**

16 -16/17 ELECTION OF CHAIRMAN/SIGNATURE OF DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Mrs Rosemary Seal was proposed as Chair for the forthcoming year by Councillor Mrs Sarah Bates, seconded by Councillor Chris Thatcher and Resolved.

Councillor Mrs Seal duly signed her Declaration of Acceptance of Office.

17 -16/17 ELECTION OF VICE CHAIRMAN/SIGNATURE OF DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Mrs Sarah Bates was proposed as Vice Chair for the forthcoming year by Councillor Mrs Rosemary Seal, seconded by Councillor Tony Melrose and Resolved.

Councillor Mrs Bates duly signed her Declaration of Acceptance of Office.

18 – 16/17 PARISHIONERS ITEMS

Street lighting – a resident of Cornwood Close had raised concerns about the switching off of street lighting at 10.00pm which he considered too early, but accepted a midnight switch off.

Members discussed this and instructed the Clerk to send a letter to the Street Lighting Officer, LCC, supporting a midnight switch off in residential areas. County Councillor Mrs Jackie Brockway also agreed to take up the matter on behalf of the residents and Parish Council.

Garden fires – It was noted that the WLDC Environmental Health Officer had been notified of nuisance bonfires in North Greetwell over the last few days.

19 – 16/17 APOLOGIES

District Councillors Chris Darcel, Anne Welburn, Alexander Bridgwood had sent apologies – this being due to the Annual meeting of West Lindsey District Council.

20 – 16/17 DECLARATIONS OF INTEREST – None declared.

.....Initialled (Chair)
.....Date

21 – 16/17 NOTES OF MEETING HELD ON 11TH APRIL 2016 TO BE SIGNED AS MINUTES

That the minutes be signed as a true record of the meeting held on 11th April 2016 Proposed by Councillor Chris Thatcher, seconded by Councillor Mrs Sarah Bates and Resolved.

22 – 16/17 REQUIREMENT OF ADOPTION OF LGPS EMPLOYERS DISCRETION STATEMENT – ADDRESS BY MRS KAELE PILCHER, FUND REPRESENTATIVE

Mrs Pilcher, LGPS Pensions Officer, explained to members with regards to formulating a policy statement of Scheme Employers Discretions, a draft statement having been circulated to all members in advance of the meeting.

Following discussion members **Resolved** unanimously not to adopt Statement 1 of the draft statement but that Statements 2 – 5 be adopted.

23 – 16/17 POLICE MATTERS

- a) **Report from local Police Team** – none received.
- b) **Report by Chair of her attendance at Community Panel meeting held on 20th April 2016** – Councillor Mrs Rosemary Seal reported that the meeting had not been well attended and she felt that little had been achieved.
- c) **Reply re Simple SID** – Correspondence received that Simple SID was away for repair but PCSO Jackie Parker gave assurances that on its return it would be sited on the A158.

24 – 16/17 DISTRICT COUNCILLORS REPORT

The following had been received from DC Mrs Anne Welburn:-

‘This is a quiet time because until the AGM Councillors will not be confirmed in their roles or committees and new work cannot begin but we are still involved in the Local Plan which is in the last consultation stage until 26 May 2016. This consultation stage is different to earlier stages and once the consultation period ends, all comments received will be submitted by the CLJSPC to the Secretary of State for Communities and Local Government, who will subsequently appoint an Inspector to hold an 'Examination' into the soundness of the Plan. If you do make comments, they will be considered by the Inspector (not by the CLJSPC) and you may be asked by the Inspector whether you wish to appear at a Public Examination. Please note that representations will not be kept confidential and will be made available to the public, including online.

.....Initialled (Chair)

.....Date

Devolution for Lincolnshire is also ongoing, it will be the greatest step local government in Lincolnshire has ever taken. The proposed arrangements are bound by a constitution designed to protect the people of Lincolnshire as well as the individuality of the 10 local authorities of Lincolnshire. The first deal has been agreed in principle, the starting point being an additional £15 million per annum for 30 years as an investment fund. Potentially we are also looking to secure up to a maximum of £23 million per annum to form new funding for transport.

The bid covers the geographical area of Lincolnshire. If one of the 10 members chooses not to be involved, then that council will still be included in the geographical area but will have no say in the process.'

25 – 16/17 CORRESPONDENCE AND REPORTS

- a) **Emergency planning for the parish** – Nothing much to report on this matter. Members requested an electronic version of the emergency plan template which the Clerk would forward. Item article to be included in next newsletter.
- b) **Get Together – 13th April 2016** – This had been a success at Reepham and Cherry Willingham Village Hall with a speaker from the Royal Voluntary Service. Possibly another Get Together be arranged for August.
- c) **Produce Show** - Cllr Mrs Sarah Bates reported that a programme had been formulated which all members had received a copy.

The Clerk would write to local garden centres seeking prizes/sponsorship. The District Councillors had also offered to donate funds to the event from the WLDC Initiative Fund.

Discussion took place regarding any monies made from the event and that it be held by the Parish Council towards future events entitled 'Greetwell Events budget'.

That the above all be agreed proposed by Councillor John Taylor, seconded by Councillor Mrs Rosemary Seal and **Resolved**.

- d) **West Lindsey Community Awards** – The Chair and Vice Chair had attended this event which unfortunately was not won by Greetwell Parish Council. However thanks were extended to DC Mrs Anne Welburn for nominating Greetwell for the Parish Council of the Year award.
- e) **Mud on road – Westfield Approach** – Reply from LCC Highways in that they have no power to deal with mud on the highway.

Concern was expressed by members that the heavy vehicles may using the footway may be causing damage to underground services. The Clerk would refer the matter back to LCC Highways.

- f) **Councillor Training** - Notice of available dates for Councillor training at LALC Offices, Dunholme. Members to inform Clerk if they wished to attend.

.....Initialled (Chair)
.....Date

- g) **Electoral Review of Lincolnshire** – notice of further limited consultation – circulated to members.

26 – 16/17 PARISH COUNCIL INSURANCE

All members had received a copy of the insurance schedule which had been taken out with Came and Co on a 3 year contract.

Proposed by Councillor Mrs Sarah Bates, seconded by Councillor Mrs Rosemary Seal and Resolved that the Schedule be accepted and the Insurance premium be paid.

27 – 16/17 REVIEW OF PARISH COUNCIL COMMUNICATIONS POLICY AND COMPLAINTS PROCEDURE

Both policies were reviewed with amendments. **Resolved** unanimously that they be adopted.

28 – 16/17 FINANCE

- a) **Internal Audit Report** - The report from the Internal Auditor to the Chairman stated that she had checked the account statements (including that for The Chase), audit trails, bank statements, budget process, risk assessment, minutes of the meetings, cheque books and all other documentation and concluded that the accounts had been maintained to a high standard.
- b) **Approval and completion of Annual Governance Statement/ Accounting Statements 2015/16** – Members had received copies of these documents from the Clerk which were required to be completed prior to submission to the External Auditor.

The annual governance statement on the annual return for the year ended 31 March 2016 was approved by the Council and the form was signed by the Chair and the Clerk. The accounting statements on the annual return for the year ended 31 March 2016 were approved by the Council and the form was signed by the Chair and the Clerk.

- c) **Approval of payment to Clerk for training expenses on completion of Certificate in Local Council Administration** – The Chair reported that the Clerk had been successful in attaining this Certificate and that agreement had been made previously for part payment of the cost of the training which amounted to £190.50.
- d) **Accounts to be paid:**

Income

WLDC – Precept - £5716.00
Get Together – Door and Bring and Buy - £27.38

.....Initialled (Chair)
.....Date

Accounts for payment

Mrs B Solly – Internal Audit - £40.00
Nettleham Parish Council – room hire - £8.00
Continental Landscapes Ltd – grass cutting – The Chase - £120.00
Mrs C Myers – reimbursement for cost of training for CiLCA - £190.50
Mrs C Myers – expenses May - £28.25
Came & Co – insurance premium - £479.84

That the above payments be made proposed by Councillor Tony Melrose, Seconded by Councillor Chris Thatcher and Resolved.

29 – 16/17 PLANNING

Report from Senior Project Leader received on Eastern Bypass.

30 – 16/17 CHAIRMANS COMMENTS

The Chair reported the resignation of the Play Equipment Inspector and thanks were extended to him.

The Clerk would advertise the vacancy and report back at the next Parish Council meeting.

Councillor John Taylor agreed to undertake inspections of the equipment until a permanent appointment was made.

31 – 16/17 DATE OF NEXT MEETING

Monday 11th July 2016 – Sports Pavilion, Mulsanne Park, Nettleham.

.....Signed (Chair)
.....Date