

**MINUTES OF THE REMOTE ANNUAL MEETING OF GREETWELL PARISH COUNCIL
HELD ON TUESDAY 4 MAY 2021**

PRESENT: Councillors John Taylor (Chairman), Mrs Sarah Bates (Vice Chair),
Keith Johnson, Mike Taylor, Chris Thatcher
County Councillor Ian Fleetwood, Clerk Christine Myers

17 – 21/22 PARISHIONERS ITEMS – None raised.

18 – 21/22 ELECTION OF CHAIRMAN FOR YEAR 2021/2022

That Councillor John Taylor be Chairman for the year 2021/22 proposed by Councillor Mrs Sarah Bates, seconded by Councillor Chris Thatcher and unanimously Resolved.

Declaration of Acceptance of Office form would be signed in due course.

19 – 21/22 ELECTION OF VICE CHAIRMAN

That Councillor Mrs Sarah Bates be elected Vice Chair for the year 2021/22 proposed by Councillor Keith Johnson, seconded by Councillor Chris Thatcher and unanimously Resolved.

Declaration of Acceptance of Office form would be signed in due course.

20 – 21/22 TO RECEIVE APOLOGIES AND REASONS GIVEN

District Councillors Mrs Anne Welburn, Chris Darcel and Cherie Hill.

21 – 21/22 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEMS ON THE AGENDA –
None declared.

22 – 21/22 CO-OPTION OF NEW MEMBER TO PARISH COUNCIL

No applications received.

23 – 21/22 COUNTY/DISTRICT COUNCILLORS REPORTS RECEIVED

County Councillor Ian Fleetwood stated that he had re-iterated the request for a meeting regarding the pedestrian crossing in the last few weeks and also put in a request that the speed limit along the A158 is reviewed and a reduction is made to 30mph.

24 – 21/22 NOTES OF MEETING HELD ON 12 APRIL 2021 FOR APPROVAL AND TO BE SIGNED BY THE CHAIRMAN AS MINUTES

That the notes be signed as minutes unanimously Resolved.

Initialled.....Chairman]

Date.....

25 – 21/22 CORRESPONDENCE AND REPORTS RECEIVED SINCE LAST MEETING

A Correspondence received:-

- 7.4.2021 – LCC information on website entries re death of a royal.
- 11.4.2021 – National Association of Civic Officers further advice re death of a royal
- 12.4.2021 – Nettleham Police Team newsletter
- 13.4.2021 - LALC Weekly News
- 14.4.2021 – Notification of road restrictions on LEB 1.5.2021. – 24.5.2021
- 15.4.2021 – WLDC Notification of planning training for Councillors – Cllr Mrs Sarah Bates to attend
- 19.4.2021 – Neighbourhood Planning News
- 20.4.2021 – LALC Weekly E News
- 22.4.021 – Written item of Greetwell history received along with request for further information on Greetwell's history

B Pedestrian Crossing – Nothing further to report.

C Request to LCC/Lincolnshire Road Safety Partnership re the making of solid white lines either side of the ladder markings on Wragby Road East – Acknowledgement only received. Reminder to be sent.

D To receive reply from Galliford Try re items raised by Parish Council on LEB and at The Chase – It was noted that all works requested by the Parish Council had been carried out except the area which extended the open space area needing levelling and seeding. It was noted that the bollard was on order.

E Community Speedwatch - Councillor Mrs Sarah Bates stated that new members were required and more training.

26 – 21/22 FINANCE

A To consider request for donation from Lincolnshire Lowland Search and Rescue – Members agreed not to make a donation on this occasion, however it was felt that it may be possible to nominate the charity as a benefactor for a future parish event.

B To receive the Internal Auditors Report - This had been received, concluding that the accounts had been maintained to the highest of standards and that bank statements, reconciliations, income and expenditure, invoices, payments, cheque books, fixed asset register, risk assessments, VAT returns, salaries and PAYE returns as well as minutes of the meetings, alongside the Council's website had all been looked at. She had also completed and signed the Internal Auditor page in the Annual Governance and Accountability Return.

C To complete the Annual Governance Statement 2020/21 – This had been copied to all members in advance of the meeting. That the Parish Council had adhered to items 1 – 9 on the Statement and that 'Yes' could be applied to all boxes, proposed by Councillor Mrs Sarah Bates, seconded by Councillor John Taylor and unanimously **Resolved.**

Initialled.....Chairman
Date.....

D To consider and approve by Resolution the Accounting Statements for 2020/21 – All members had received a copy of the Accounting Statements in advance of the meeting. That the Accounting Statements be approved proposed by Councillor Mrs Sarah Bates, seconded by Councillor John Taylor and unanimously **Resolved**.

E To consider quotations for Parish Council insurance – Quotations had been received from two Brokers. Current insurers quoting £587.81 for the year, quotation from Aviva £495.02 or for a three-year agreement £466.73.

The quotations had been checked by the Clerk and Chairman and Aviva offered equal if not better cover.

That the Council take out a three-year Agreement with Aviva through BHIB Parish Councils Insurance proposed by Councillor Mrs Sarah Bates, seconded by Councillor Chris Thatcher and unanimously Resolved.

F Accounts for payment:-

Mrs Bridget Solly – Internal Audit - £40.00
Mrs C Myers – Clerks expenses - £19.72
BHIB Insurance – Insurance premium for 21/22 = £466.73
Clerks Salary and Pension payments (May)

That the above payments be made by Bank transfer unanimously Resolved.

27 – 21/22 PLANNING

Application 142787 – 100 Wragby Road East – Remove conservatory and erect garden room – That Greetwell Parish Council have no objections to this application unanimously Resolved.

28 – 21/22 CLERKS REPORT

The Clerk reported that LCC Highways had stated that the large clod of tarmac on Westfield Drive would not have any work carried out to it.

The Clerk was asked to produce a newsletter for the end of May.

29 – 21/22 CHAIRMANS REPORT

The Chairman agreed that a Litter Pick be organised for the Parish of which the Vice Chair agreed to arrange. A Risk Assessment would be produced by the Clerk.

Initialled.....Chairman

Date.....

30 – 21/22 DATE OF NEXT MEETING

Due to government legislation not allowing remote meetings after 6 May 2021 and a hall not being available until after 25 June 2021 for face-to-face meetings it was Resolved that the next meeting of the Parish Council be held on Monday 5 July 2021, 7.30pm. Venue to be arranged by the Clerk dependent upon availability.

In accordance with minute 16 – 21/22 – the Clerk and Chairman would have delegated responsibility to conduct business of the Council until the next meeting.

The above unanimously Resolved.

Signed.....Chairman

Date.....