

**NOTES OF THE MEETING OF GREETWELL PARISH COUNCIL HELD ON
MONDAY 20TH JULY 2015 IN THE OLD SCHOOL, NETTLEHAM**

PRESENT: Councillors Mrs Rosemary Seal (Chair), Mrs Sarah Bates (Vice Chair),
Chris Thatcher, Tony Melrose, John Taylor, Keith Johnson
County Councillors Mrs Jackie Brockway, Mrs C Myers (Clerk),
District Councillor Chris Darcel (From 8.15pm)

47 – 15/16 PARISHIONERS ITEMS

A parishioner had drawn attention to bonfires burning at a property on Wragby Road East. This had been reported to WLDC Environmental Health Department.

A report was also made that it was considered that the Central deceleration lane for turning into Kennel Lane at Cherry Willingham was insufficient in length. The Clerk was instructed by members to refer this matter to LCC Highways.

48 – 15/16 APOLOGIES

District Councillor Mrs Anne Welburn.

49 – 15/16 DECLARATIONS OF INTEREST ON ANY ITEMS ON THE AGENDA

Councillor John Taylor declared an interest in item 9(a) of the agenda – Open Gardens Event – as a member of the Lincolnshire Emergency Blood Bikes.

50 – 15/16 NOTES OF MEETING HELD ON 8TH JUNE 2015

That the notes be signed as a correct record proposed by Councillor Mrs Sarah Bates, seconded by Councillor Chris Thatcher.

51 – 15/16 POLICE MATTERS

No report received.

52 – 15/16 COUNTY COUNCILLORS REPORT

Cc Mrs Jackie Brockway reported that there were ongoing consultations regarding budgets and reviewing of expenditure at County Council.

She also reported that under the Boundary Review Greetwell would not be included in the current ward with Saxilby.

53 – 15/16 CORRESPONDENCE AND REPORTS

- a) **Open Gardens Event** – The Event was reported as being a successful, enjoyable afternoon with many favourable comments.

Items noted as follows:-

- Numbers had appeared to be down on the previous year despite more advertising.
- Only 22 quiz sheets had been sold.
- Some residents who had opened their gardens had objected to expenses for the event being taken from funds made, preferring the expenses to have come from parish funds. A section of Minute 23 -15/16 from the meeting of the Parish Council held on 18th May 2015 was referred to -'Expenses for the event to be taken from funds made so that no cost came out of parish funds.'

They had also stated that the cost of the programmes was too high and that it was considered that they could have been printed at a lower price locally.

It was noted that the Clerk had obtained prices for production of 300 programmes these being £75.00, £52.00 and £42.45, the latter being the printer used for Greetwell News and the least expensive.

- Those residents participating in opening their gardens would be holding a debrief of the event, date to be arranged.

Copy of accounts as follows:

OPEN GARDEN JULY 5TH 2015						
	Entry fees	Refreshments	Quiz	Games	Misc	Total
Income						
Sarah & John Bates	£17.00	£18.31	£2.50			£37.81
Jo & John Taylor	£13.00	£20.00	£4.00			£37.00
Iris and Tom Godfrey	£75.00	£0.00	£0.00			£75.00
Penny & John Carey	£2.00	£107.50	£4.00			£113.50
Ann & Paul Ransome	£36.00	£69.00	£0.00	£74.20		£179.20
Ann & Tony Melrose	£18.00	£4.50	£0.50			£23.00
Rosemary & Michael Seal	£4.00	£4.50	£0.00		£2.67	£11.17
Donation from Mary, post lady					£10.00	£10.00
Donation from Bates Sound					£50.00	£50.00
Sale of plants, resident from Wragby Rd					£3.00	£3.00
	£165.00	£223.81	£11.00	£74.20	£65.67	£539.68
Expenditure						
Banner						-£37.00
Ink Cartridges for printing tickets and posters						-£14.44
Printing of programmes						-£42.45
Postage and stationery						-£4.02
						£441.77
	The £75.00 from Iris and Tom will include all monies collected, not separated					
	The £107.50 from Penny and John includes income from a raffle and sale of home made jam					
	The £18.31 from Sarah and John includes sale of plants					
	The expenditure is exclusive of VAT					
	There was also mileage which the Parish Clerk has not claimed for					

As previously agreed the total funds made from the event would be shared between the Lincolnshire and Nottinghamshire Air Ambulance and the Lincolnshire Emergency Blood Bikes.

It was hoped that representatives from these organisation's could attend the next Get Together for presentation of the cheques.

Proposed by Councillor Chris Thatcher, seconded by Councillor Tony Melrose and Resolved as above.

- b) Neighbourhood Plan** – It was reported that only one response to the survey on the Neighbourhood Plan had been received.

Members unanimously agreed that the survey be reproduced in the next newsletter.

- c) Office equipment** – the Clerk reported that Greetwell PC owns no office equipment other than a four drawer filing cabinet.

The loan of a lap top from Cherry Willingham Parish Council was actually a ThinkPad, with a screen of only 9" x 11". It appeared to not have Word or Excel installed. In the meantime she was currently using her own personal lap top and printer.

The cost of a laptop, printer, software and configuration would be approximately £500.00.

Both she and DC Anne Welburn had investigated the possibility of grant funding.

Unanimously agreed by members that the District and County Councillors be requested to share the cost of the funding of new office equipment from their Initiative/Big Society Funds.

- d) Dog Fouling Signs** – The Clerk had not been able to source signs from the Police, similar to those used in Nettleham. However adhesive 'No dog fouling' signs were available from WLDC.

Agreed that the Clerk obtain these, Councillor Mrs Rosemary Seal to arrange display, proposed by Councillor Chris Thatcher, seconded by Councillor Tony Melrose.

- e) Replacement dog bin** – It was noted that the vandalised dog bin had not been replaced sited near to Stone Cottages, Wragby Road East – the Clerk would make enquiries with WLDC Street Team.

- f) Flower tub, Wragby Road East** – LCC Highways had given verbal permission for a replacement tub the width of the posts on the 'Greetwell' sign. Councillors John Taylor and Mike Taylor offered to make the tub. Proposed by Councillor Tony Melrose seconded by Chris Thatcher and Resolved.

- g) The Chase Grass cutting – report by Chair** - The Chair and Clerk had been monitoring the grass cutting at the Chase and considered it to be satisfactory.

- h) Weed Spraying, corner of Westfield Drive** – Following the Parish Council's request this had been carried out promptly by LCC and confirm that it would be sprayed on the cyclic activity.

54 -15/16 SUGGESTION OF PROVISION OF SPEED BUMPS/RETARDERS ON WESTFIELD DRIVE

This matter was discussed in depth due to the concern of cars parked either side of the blind

corners.

Unanimously agreed that in order to slow traffic on the approach to the corners that the Parish Council request that LCC Highways consider the installation of speed bumps ten metres from each corner. A site meeting with Officers to be held if LCC Highways required this.

55 – 15/16 GET TOGETHER ARRANGEMENTS

Date agreed for next Get Together for 9th September 2pm – 4pm, Mach Restaurant.

Game of Bingo to be organised, with short talk and presentation of cheques from the Open Gardens Event to the chosen organisations.

56 – 15/16 NOTICEBOARDS IN NORTH GREETWELL

The Clerk reported vandalism to the notice board in the bus shelter on Wragby Road East, discolouration of the Perspex on Westfield Drive and difficulty in closing all the boards.

Proposed by Councillor John Taylor, seconded by Councillor Mrs Rosemary Seal that the Clerk contact the manufacturers of the boards for advice re maintenance.

57 – 15/16 PUBLIC FOOTPATH, END OF WESTFIELD AVENUE

It was reported that although recently overgrown it had now been cut.

58 – 15/16 THE CHASE

- a) **Retrospective agreement for Councillor John Taylor to attend Play Area Inspectors Training at a cost of £65.00 plus VAT** – Councillor John Taylor had attended the training in order to be qualified to carry out play area checks at The Chase in the event of the Play Equipment Inspector being unable to do so. Thanks were extended to Councillor Taylor.

Proposed by Councillor Mrs Rosemary Seal, seconded by Councillor Chris Thatcher and Resolved that retrospective agreement be made for the cost of the training. This to be paid from The Chase account.

- b) **RoSPA Annual Inspection** – Proposed by Councillor Mrs Rosemary Seal, seconded by Councillor Chris Thatcher and Resolved that the annual inspection be carried out by Play Safety and that this be on a recurring basis unless agreed otherwise.
- c) **Signage at The Chase** – Councillor John Taylor had sought confirmation from leaders of the Play Equipment training for wording required on disclaimer signage at The Chase.

Resolved unanimously that the Clerk arrange for printing of two signs for display at The Chase play area.

59 – 15/16 CONSIDERATION BY PARISH COUNCIL OF REGISTERING WITH THE INFORMATION COMMISSIONER UNDER THE DATA PROTECTION ACT

Members considered registration due to the holding of personal data such as payroll, email addresses. The cost would be £35 per annum.

Proposed by Councillor Mrs Rosemary Seal, seconded by Councillor John Taylor and Resolved that the Council register as above.

60 – 15/16 FINANCE

A) Accounts for payment since last meeting

West Lindsey District Council – direct costs for uncontested election = £124.50
Lonsdale Direct Solutions – Greetwell News (June) = £37.00
Lonsdale Direct Solutions – Open Gardens event programmes = £42.45
Community Lincs – VAT for play equipment training course = £13.00
Mrs C Myers – expenses incurred for open Gardens event = £4.02
Mrs C Myers – Clerks expenses - £44.64
Nettleham Parish Council – Room Hire - £7.50
Lincolnshire and Nottinghamshire Air Ambulance – Open Gardens donation - £220.88
Lincolnshire Emergency Blood Bikes – Open Gardens donation - £220.89

B) Income

Open Gardens Event - £486.68
Open Gardens Event - £3.00

C) Bank Reconciliation - A statement of accounts and bank reconciliation to date was presented by the Clerk. It was unanimously RESOLVED that this was approved.

D) Review of spend to date - The spend to date for each budget heading was presented by the Clerk. It was unanimously RESOLVED that this was approved.

E) The Chase Account – Maturity of Investment Bond 14th August 2015 – Re-investment of Funds, less expenditure for 2014/15 – The Clerk reported that the Bond was due for maturity on 14th August 2015 and Co-operative Bank had offered re-investment in a similar Bond.

Proposed by Councillor Mrs Rosemary Seal, seconded by Councillor Chris Thatcher and Resolved that upon maturity the expenditure for 2014/15 be transferred into the Parish Council account and the remainder plus interest be reinvested for a period of 12 months.

It was noted that Mr David Hennell would be required to be removed as a signatory from the account. Proposed by Councillor Mrs Rosemary Seal, seconded by Councillor Tony Melrose and Resolved that Councillor Mrs Sarah Bates be a signatory.

Signatories would then be Councillors John Taylor, Mrs Rosemary Seal, Mrs Sarah Bates and the Clerk.

F) Pensions Regulator – nomination of contact – The Clerk was nominated as contact.

61 – 15/16 PLANNING

Notification that the Central Lincolnshire Local Plan is due to be approved on 7th September 2015 at a public meeting.

62 – 15/16 CHAIRMAN'S COMMENTS

The Chair suggested that a newsletter be produced for the end of August.

The Chair thanked Ann and Tony Melrose for tidying the corner of Westfield Drive around the notice board.

Councillor Mike Taylor stated that since many of the cables had been buried underground there appeared to be several redundant telegraph poles which could be removed. Members instructed the Clerk to write to BT to ask for their removal.

63 – 15/16 DATE OF NEXT MEETING

The Clerk was unable to attend the meeting scheduled for 14th September. Members Resolved unanimously that the next meeting be held on Monday 7th September 2015 in the Small Hall, Old School, Nettleham.

64 – 15/16 CONFIDENTIAL ITEM – STAFFING MATTERS

Members resolved to move into closed session at this point in the meeting.

CONFIDENTIAL MINUTE

STAFFING MATTERS

It was reported that Mr Peter Malone had been issued with a medical certificate from 6th June 2015 to 6th September 2015 working on amended duties as previously agreed.

